**PRIVACY POLICY**

**Introduction**

Your privacy is important to BlackLine at Home, and maintaining your trust and confidence is one of our highest priorities. We respect your right to keep your personal information confidential and understand your desire to avoid unwanted solicitations.

**Accessing or Using the Site**

This website [www.blacklineathome.com](http://www.blacklineathome.com) (this “Site”) is provided by BlackLineAtHome, LLC. Throughout this Privacy Policy (this “Policy”) the words “we,” “us,” and “our” refer to BlackLine at Home and its affiliates. By accessing or using this Site or by submitting your personal information at this Site, you consent to the use of your Personal Data (defined below) as described in this Policy. If you are unwilling to consent to our collection and use of your Personal Data as described in this Policy and to accept the terms and conditions in the Disclaimer included on this Site, do not use the Site and do not submit your Personal Data at this Site.

**Collection and Use of Personal Data**

We at times collect, retain and utilize Personal Data about you to operate our business, to make you aware of news about us and to inform you of product and service offerings. The term “Personal Data” for purposes of this Policy means personally identifiable information that we obtain about you when visiting our Site, including your name, telephone number, physical address and email address.

**Log Files**

As is true of most websites, we may gather certain information automatically and store it in log files. This information, which does not identify you, includes Internet protocol (IP) addresses, browser type, Internet service provider (ISP), referring/exit pages, operating system, date/time stamp, and clickstream data. We may use this information to track user habits and improve the functionality of the Site as a result of our observations.

**Disclosure of Information**

Except as indicated within this Policy, we will not sell, rent or transfer your Personal Data to or otherwise share your Personal Data with third parties. We may share or transfer your Personal Data as directed to do so by you. We may transfer your Personal Data to third party vendors who act for us for further processing in accordance with the purposes for which the data was originally collected or for purposes to which you have subsequently consented. All of our vendors operate under federal and state laws regarding consumer privacy.

We also disclose Personal Data about you as required or permitted by law, including to comply with legal process (for example, we may disclose your information as necessary to comply with an authorized civil, criminal or regulatory investigation).

We may, in our sole discretion, share or transfer your Personal Data to protect the security or integrity of our databases or the Site, to protect our business or reputation, to take precautions against legal liability, to protect and defend our rights or property, for required institutional risk control, or for resolving disputes, inquiries or complaints with respect to your use of our Site.

**Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information (including your Personal Data), we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information that we collect online.

**Links to Other Sites**

You should know that while visiting this Site, you can be directed, through links, to other websites that are beyond our control. We are not responsible for the privacy practices or policies of such websites.

**Changes in Privacy Policy**

If we decide to change this Policy, we will post the changes at this Site and at other places we deem appropriate. We reserve the right to modify this Policy at any time, so please review it frequently.